QH

Fees Schedule

International L3 High School Diploma

Issued under the QH Qualifications Framework (QQF)

Document version 1.0

1. Introduction

This Schedule sets out the fees payable by Centres approved, or applying for approval, to deliver the QH International L3 High School Diploma. Fees are reviewed annually and the current Schedule always takes precedence over any earlier version referenced in a Centre Agreement.

Figures shown below are indicative placeholder amounts for structuring this Schedule and should be confirmed and set by QH Finance before publication to Centres.

Unless otherwise agreed in writing, fees are quoted and invoiced in US Dollars (USD). Where local regulations require invoicing in local currency, amounts are converted at the exchange rate prevailing on the invoice date. All fees are exclusive of any applicable local taxes (e.g. VAT), which are added where required.

2. Centre Approval Fees

Fee	Basis	Amount
Centre Approval Application — first pathway	One-time, per Centre	**GBP 480**
Re-application following Not Approved outcome	One-time	**GBP 240**
Enhanced/High Scrutiny approval visit surcharge	One-time, where applicable	**GBP 160**

Centre Approval Fees (this section) are quoted in Pounds Sterling (GBP). All other fees in this Schedule remain quoted in USD unless otherwise stated.

3. Annual Centre Fees

Annual Centre Fees cover ongoing quality assurance, including the minimum annual EV monitoring visit per pathway, access to the QH centre portal, and standardisation materials.

Fee	Basis	Amount
Annual Centre Fee — first pathway	Per academic year	**GBP 300**
Additional EV monitoring visit (beyond the annual minimum, or following a sanction)	Per visit	**GBP 160**

4. Learner Fees

Fee	Basis	Amount
Learner Registration	Per learner, per pathway, on enrolment	**GBP 540**

Fee	Basis	Amount
Replacement Certificate	Per certificate	**GBP 25**
Unit Resit / Re-assessment	Per unit resit	**GBP 20**
Transcript / Verification Letter	Per request	**GBP 20**

5. Administrative and Appeal Fees

Fee	Basis	Amount
Access Arrangement Application	Per learner request	**No charge**
Special Consideration Application	Per learner request	**No charge**
Malpractice/Maladministration Investigation	Per case, Centre-caused	**At cost, invoiced separately**
Assessment Appeal (Stage 2, to QH)	Per appeal, refundable if upheld	**GBP 100**
Approval Decision Appeal	Per appeal, refundable if upheld	**GBP 100**

Access arrangement and special consideration applications are not charged, so that cost is never a barrier to a learner receiving a fair assessment. Appeal fees are refunded in full where the appeal is upheld.

6. Payment Terms

- Centre Approval fees are payable in advance and are non-refundable once the desk-based review (Stage 3 of the approval process) has begun.
- Annual Centre Fees are invoiced at the start of each academic year and are payable within 30 days of invoice.
- Learner Registration and Certification fees are invoiced monthly in arrears, based on registrations and certificate claims submitted via the QH centre portal.
- QH reserves the right to place a Centre's certification claims on hold where fees are more than 60 days overdue, in line with the Centre Agreement.

7. Related Documents

- QH Centre Approval Guidelines
- QH Centre Approval Application Form
- QH Quality Assurance Handbook
- QH Centre Agreement

© QH — Qualifications House. This document forms part of the QH Qualifications Framework (QQF) and is reviewed and reissued annually; Centres are responsible for working to the current published version.